**Assigning an Annuity Interest to the Charity**

[*Addressed to appropriate office of charity that issued the gift annuity.*]

[*Date*]

[*Name of contact person at charity*]

[*Name of charity*]

[*P.O. Box or Street Address*]

[*City/state/ZIP Code*]

Dear \_\_\_\_\_\_\_\_\_\_:

For the purpose of making a charitable gift, the undersigned irrevocably assigns and transfers to *[name of charity]* (hereinafter “the Charity”) *[all or an undivided \_\_\_\_\_ percent]* of the undersigned’s interest in the Charity’s Gift Annuity No.*[number]*, the terms of which are set forth in the Gift Annuity Agreement made *[date]* between *[name of donor]* and the Charity, and hereby confirms that the Charity shall hereafter have no further payment obligation with respect to what has been assigned.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[*Name of annuitant*] Date